

A TRAINING EVENT

The Commonwealth Workforce Coalition (CWC) provides professional development and networking services for workforce development professionals working in the areas of education, training and employment.

The Community Economic Development Assistance Corporation (CEDAC) manages the CWC.



This workshop is one of a series of activities supported by a grant from the *Strengthening Communities Fund* and is a project of the Commonwealth Partnership for Economic Opportunity (CPEO), a joint effort of Commonwealth Corporation and the Commonwealth Workforce Coalition/CEDAC.

This project will work to address Massachusetts' critical need to build the capacity of a range of community and faith-based organizations to coordinate workforce development programs and resources for support services. The goal is to provide low-income adults and youth who are not engaged in school or work with the tools and resources they need to enable them to compete for jobs in our knowledge-based economy.

For more information about CWC activities, check the website:

<http://cwc.cedac.org>

or call 617-727-5944

For more information about CPEO contact Karen Shack at 617-717-6930 or kshack@commcorp.org

The Road to Employment: How You Can Work with Career Centers to Increase the Employability of Your Program Participants

Thursday July 29, 2010

9:30 AM to 12:00 PM

**Future Works Career Center, One Federal St.
STCC Technology Park, Springfield**

This workshop is specifically designed for staff of community and faith-based organizations operating education, training or employment programs in Springfield, Holyoke and surrounding areas. The workshop will provide information about career centers in your region and how you can use their resources to the benefit of your program participants.

Workshop participants will learn:

- how the workforce development system and career centers operate in Massachusetts;
- the standard services provided by career centers and how to access them;
- best strategies for preparing your program participants to use career center services and
- ways in which community and faith-based organizations can best partner with career centers to improve cross-referral systems and increase opportunities for collaboration.

There is no charge but pre-registration is required.

Please see the back of this form for information on registration.

For more information about the training, contact Judith Lorei at jlorei@earthlink.net or 617-834-2594.

For more information about online registration, contact Rebecca Harris at rharris@cedac.org or 617-727-5944.

The Road to Employment

Thursday July 29, 2010

9:30 AM – 12:00 PM

Future Works, Springfield

Advance registration is required by Thursday July 22, 2010

Registration for this workshop will be not be affected by the secular or faith-based nature of your organization. Faith-based organizations will be required to take steps to separate, in time or location, inherently religious activities from the programs or services whose capacity will be built through this technical assistance activity.

TO REGISTER:

Visit our website at <http://cwc.cedac.org>

Click on the “Members Portal” link in the left-hand sidebar on the homepage.

Sign in to your member account with your username (email address) and password.

If you don't know or have forgotten your password, click on “Retrieve Account Information”. You will then have the capability to retrieve your password via e-mail or First Name/Last Name if we do not have your e-mail address on file.

Have you never attended a CWC event? Click on “New Member Registration” to set up your CWC account in order to register for the conference and future CWC events.

Once logged in, you will be directed to your “Members Profile”. Please review all contact information on this page for accuracy.

Click on “Events”. Choose “The Road to Employment” and click “Register now.”

Review the information and click register; finalize.

Once registration is finalized a confirmation email will be sent directly to the email address you used to register. (Be sure to check your spam filter if you do not get this confirmation)

****Please note that you cannot register multiple people on one username. Each attendee must register him /herself using his/her own username and password.****

**If you have any questions about online registration, please contact Rebecca Harris
rharris@cedac.org or 617-727-5944.**